

## Operation of Covid-19 Response Plan in Leenane NS

### ***Drop off:***

- Children wash hands at outside sink, proceed to shelter, wait to be called into school by staff, proceed to cloakroom and classroom. Maintain 2m social distancing.
- No gathering of parents, use of face coverings by parents, no parents allowed in school building without prior appointment.
- Back door of school used in morning (usual white door will no longer be used).
- Drop off at usual time, from 9.10 to 9.20 a.m.

### ***Collection:***

- Children exit building through front door, under supervision of teacher, brought to parents waiting in socially distanced line.
- No gathering of parents, children go straight to cars with their parents.

### ***Classroom Management:***

- No social distancing in junior room.
- Social distancing of 1m in senior room, siblings sit together.
- Staff maintain social distance of 2m with each other and with children, if not possible with children, staff wear face coverings (children do not wear face coverings).
- Interaction between classrooms to be limited.
- Teachers' desks enclosed with Perspex screens.
- Written homework to be corrected on Friday.
- Meetings with parents by appointment only, social distancing of 2m to be maintained.
- All visitors to school by appointment if possible, impromptu visitors such as couriers to be received using face coverings and hand sanitising etiquette to be followed.
- Hand sanitiser to be used by staff and pupils throughout the day.
- Minimise use of shared resources.
- Children not to share stationery.

***Lunchtime:***

- No access to kitchen, so lunches cannot be heated.
- No sharing of kitchen utensils, cutlery etc.
- No sharing of bottles, lunches.
- Both classrooms have breaks together.
- No access to pe shed, teacher gives out pe equipment.
- PE equipment sanitised at end of day.
- Classrooms aired and ventilated during breaks.

***General Information:***

- Parent Teacher meetings will not take place in the first term, we will consider arranging meetings later in the year.
- School payments are to be sent into school with your child. The exact amount of money (please do not give large amounts of coin) is to be placed in an envelope clearly labelled with:  
Child's name, Date, Amount of Payment, Purpose of Payment.
- As we can no longer supply a change of clothes for children if needed during the day, we ask that all children bring a bag of spare clothes and shoes to school to hang in the cloakroom for use when/if required.
- We would remind parents that, where children are displaying colds, coughs or flu like symptoms, they should not be sent to school. Children who display such symptoms in school will be isolated and parents asked to collect them from the school. Staff must not attend school if they display any symptoms.